

Repair Café Winchester Privacy Notice

We currently collect and process the following information:

- If you are volunteer, we will ask you for your contact details which may include your name, phone number, email and other data about your preferences or skills.
- If you subscribe to our website or use our services, we will ask you for your contact details which may include your name, phone number, email. These will only be used for the purposes that you have requested e.g. when you wish to book a session to mend an item, or subscribe to our newsletter.

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- You are a volunteer and we need to remain in contact with you and we will share your details with other volunteers, if you have agreed to this.
- You are a user or subscriber of the Repair Café and we use it to provide the service you expect from us and to keep you informed about our events or information on volunteering with us.

Under data protection law, you also have rights including:

- You have the right to ask us for copies of your personal information.
- You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- You have the right to ask us to erase your personal information.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

We keep volunteer and subscriber data until you request to be removed.

We keep data from users of the café for one year, when it will be deleted.

Please contact us at the email or postal address below if you wish to make a request.

If you have any concerns about our use of your personal information, you can make a complaint to us at the address below.

Our contact details

Name: Repair Café Winchester
Address: Badger Farm Community Centre 2 Badger Farm Rd, Winchester
SO22 4QB
E-mail: info@repaircafewinchester.org
Website: repaircafewinchester.org

For further information on how we handle your data you can receive a copy of our data policy on request.